

Local Purchasing Initiative

The Village of Grayslake, which purchases approximately \$7 million in products and services annually, prefers to purchase locally.

The Local Purchasing Initiative is designed to encourage local businesses to take advantage of this market and allows the Village to be a customer of local businesses.

Enrollment Information

- Complete the enclosed Local Purchasing enrollment form.

An online enrollment form is available at www.villageofgrayslake.com under the "Business" tab.

- E-mail the completed enrollment form to EconomicDevelopment@villageofgrayslake.com
- The completed enrollment form can also be mailed to:

Village of Grayslake
10 South Seymour Avenue
Grayslake, IL 60030

Participating businesses will be added to a local vendor database and contacted when bidding or purchasing products and services that they provide.

Purchasing Policies

The Village of Grayslake is governed by Illinois State Statutes and Local Ordinances regulating its purchases.

Contracts for products and services typically require competitive bids and/or price comparisons. Routine purchases are made through a standard bill payment system.

All payments are made in accordance with the Illinois Prompt Payment Act.



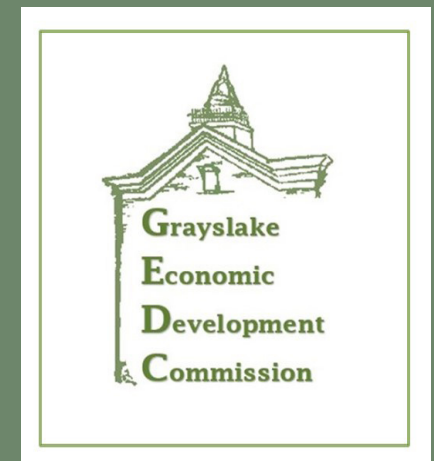
Local Purchasing Initiative



10 South Seymour Avenue
Grayslake, IL 60030

(847) 223-8515
(847) 223-4821 fax

www.villageofgrayslake.com





Enrollment Form

Vendor Information

Name _____

Address _____

Phone _____

E-mail _____

Contact _____

Title _____

Products & Services

1 _____

2 _____

3 _____

4 _____

5 _____

Other Information

Products

Office

- office supplies
- office equipment
- office furniture
- computers & accessories
- cleaning supplies
- paper products
- first-aid supplies
- safety equipment

Street

- signs & traffic control
- salt & de-icing material

Fleet

- police & public works vehicles
- gasoline & diesel fuel
- tires, wiper blades, fluids

Construction

- lumber
- hardware
- paint & supplies
- tools
- equipment rental

Landscaping

- dirt, mulch, gravel, fill
- flowers & shrubs
- equipment

Pool

- chemicals
- equipment

Catering & Concessions

- food & beverage

Services

Professional

- architecture
- engineering
- financial
- legal

Contractual

- landscaping & tree maintenance
- garbage & recycling
- street sweeping
- snow plowing & removal
- street light maintenance
- mosquito abatement

Facility Maintenance

- janitorial
- pest control
- electrical, plumbing, HVAC
- carpentry

Construction & Maintenance

- road, curb, sidewalk
- water & sewer system
- building
- painting

Printing & Mailing

- printing & copying
- shipping & courier
- billing & mailing
- film processing
- photography
- video taping

Technology & Communications

- IT consulting
- cell phones & pagers
- radio communications

Vehicle & Equipment Maintenance