

**DISPATCH SERVICES AGREEMENT BETWEEN
THE VILLAGE OF GLENVIEW AND THE VILLAGE OF GRAYSLAKE**

THIS AGREEMENT is made as of JUNE 16, 2015, by and between the VILLAGE OF GLENVIEW, an Illinois home rule municipal corporation ("*Glenview*") and the VILLAGE OF GRAYSLAKE ("*Grayslake*"), an Illinois municipal corporation. In consideration of the mutual promises of the parties hereto made each to the other and other good and valuable consideration, Glenview and Grayslake hereby agree as follows:

Section 1. Background.

A. Article VII, Section 10 of the Illinois Constitution of 1970 provides for intergovernmental cooperation between units of local government such as Glenview and Grayslake, including the power to contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and to use their credit, revenues, and other resources to pay costs related to intergovernmental activities. The Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government.

B. Glenview and Grayslake (sometimes collectively referred to herein as the "*Parties*") are units of local government.

C. Grayslake performs certain police services for the Village of Hainesville (the "*Hainesville Services*").

D. Glenview operates a full service dispatch center, and Grayslake is seeking to have radio dispatch services performed on behalf of its police department, the Hainesville Services, and other services as hereinafter described.

E. Glenview and Grayslake have determined that it is in the best interests of each party to this Agreement and the public health, safety and welfare of persons and property within Glenview and Grayslake to enter into this Agreement providing that Glenview shall provide radio dispatch services to Grayslake, including for the Hainesville Services.

Section 2. Provision of Dispatch Services by Glenview and Corresponding Obligations of Grayslake.

A. Operation of Full Service Dispatch Center by Glenview. Glenview shall continue to operate directly a full service dispatch center to provide dispatch services to Grayslake, including the Hainesville Service. Any and all dispatch services provided by Glenview to Grayslake shall extend to and include the Hainesville Service, and are hereinafter referred to as "*Dispatch Services*." Dispatch Services shall include without limitation the following:

1. Provide 24-hour a day answering of all emergency 9-1-1 and police non-emergency calls, and maintain updated telephone lists of Grayslake staff and

employees and implement and utilize call-out procedures for emergencies and non-emergencies, and forward messages, utilizing reasonable telephone answering procedures adopted by Glenview. Upon agreement of the Parties, Grayslake shall have the option to remove non-emergency police calls, at an agreed-upon fee reduction.

2. Provide 24-hour a day dispatching for all Grayslake Police Department and Grayslake Public Works calls for service and related activities.
3. Maintain and operate radio and computer communications with Grayslake for all Police Department calls, utilizing dispatching procedures adopted and agreed upon by the parties.
4. Glenview will use best efforts to maintain the following minimum daily dispatch services employee staffing levels:

At least 3 persons at all times; provided, however, in the event that staffing difficulties caused by an emergency situation that is beyond Glenview's reasonable control prevent such minimum staffing, then Glenview shall notify Grayslake of any circumstance when such minimum staffing level will not be met.
5. Provide and continuously update training to all Glenview dispatch services employees in the operation of Glenview's New World C.A.D. program for Grayslake, as further described in Section 2.B and 2.C of this Agreement.
6. Glenview shall perform supervised transfers of 9-1-1 fire rescue calls to the appropriate fire rescue agency.
7. Provide general information to and answer questions related to public health and safety issues (i.e. boil orders or street closures) and general information related to Police and other Grayslake services asked by Grayslake citizens and others in accordance with informational materials provided by Grayslake; provided, however, that Glenview shall forward to Grayslake, as the case may be, non-emergency calls and under no circumstances shall Glenview accept the payment of fees for Grayslake.
8. Upon request by Grayslake, as the case may be, provide copies of reports on call volume, LEADS reports, officer time usage, and any other requested reports.
9. Provide warning notifications to the Grayslake community and residents, including without limitation activating community warning sirens, as requested by Grayslake and in accordance with Grayslake's policies and procedures; however, Grayslake shall be responsible for all costs associated with the purchase and installation, maintenance, and/or relocation of any equipment necessary to activate Grayslake's community warning sirens.

10. Maintain a call logging and recording system of all calls and, upon request, provide copies of recorded calls to the Grayslake Police Department.
11. Provide electronic remote control monitoring for the Grayslake Police Department security system, including monitoring the entry to the Grayslake Police Department building and for prisoner checks at the Grayslake Police Department; provided, however, that Grayslake shall provide the necessary equipment and connections at Grayslake's cost to enable Glenview to accomplish the monitoring.
12. Glenview agrees to assist Grayslake in any manner necessary, including cooperating with representatives and assessors of Commission on Accreditation for Law Enforcement Agencies, Inc. ("*CALEA*"), A.P.C.O. and the Illinois Police Accreditation Coalition ("*IPAC*"), and any other appropriate action, to ensure that Grayslake receive full accreditation status through CALEA, including successful completion of a mock assessment through IPAC. It is understood, however, that Glenview's obligations in this regard are related solely to the telecommunications requirements of such accreditations, and not to any other aspects of police activities undertaken by Grayslake, as the case may be. Any extraordinary compliance measures undertaken by Glenview in furtherance of this Section 2.A.12 at the request of Grayslake will be done at Grayslake's expense.
13. Operate, maintain, and manage the Law Enforcement Data System program ("*LEADS*") and the National Crime Information Center program ("*NCIC*"), including without limitation the following activities:
 - a. Assist and cooperate with all audits of the LEADS and NCIC program files and operations.
 - b. Enter into the LEADS or NCIC system information as requested by Grayslake, including without limitation warrants and sex offenders.
 - c. Maintain and manage hot files.
 - d. Maintain and manage all LEADS and NCIC files.
 - e. Remove from the LEADS and NCIC files information and data that is no longer current.
 - f. Update and validate, on a regular basis, LEADS and NCIC data and files, with information provided by Grayslake.
14. Maintain and operate mutual aid dispatch services for Grayslake in accordance with the emergency response plans and programs established by the Northern Illinois Police Alarm System ("*NIPAS*"), and the Illinois Law Enforcement Alarm System ("*ILEAS*"), as well as any other applicable public safety organizations, provided, however, that Glenview's obligations in this regard are limited to monitoring, dispatching, documenting, and updating of system

information, based upon data provided by Grayslake.

15. Participate in reasonable periodic training exercise programs and scenarios conducted by Grayslake, including the provision of dispatch services employees to participate in the programs and scenarios, provided that adequate notice is given and staffing limitations permit such participation, and provided further that Glenview will not be obligated to participate in D.U.I. training details.
16. To encourage mutual personnel interactions, Glenview agrees that its dispatch personnel will accompany Grayslake Police officers on "ride-alongs" to become familiar with local geography and Grayslake Police Department procedures. Such "ride-alongs" will be conducted on no less than a semi-annual basis, at no additional charge to Grayslake. Periodic attendance at Grayslake Police Department meetings and other mutually agreed upon events is encouraged throughout the term of this Agreement.

B. Obligations of Grayslake. Grayslake agrees to perform the following in order to enable Glenview to efficiently and properly fulfill its obligations under this Agreement:

1. Provide timely updated telephone lists, call out procedures, and suggested telephone answering procedures.
2. Provide timely notification of a Grayslake designee for receiving notice in the absence of Police Chief.
3. Provide informational materials on public safety issues for dissemination to residents of Grayslake.
4. Provide proper equipment and connections to enable Glenview to monitor entry to the Police Department building and prisoner checks.
5. Provide reasonable cooperation in assisting Glenview to achieve accreditation as desired by Glenview.
6. Provide timely reports and other data needed for Glenview to comply with LEADS requirements.
7. Provide training exercises and reasonable notification thereof.

C. Party Obligations Relating to New World System.

1. In order to merge Grayslake's New World records, mobile and field reporting systems with Glenview's existing New World software solution, Glenview has upgraded its server licensing with New Worlds Systems Corporation ("New World"), which resulted in an increase in the annual amount Glenview must pay New World pursuant to its Standard Software Maintenance Agreement ("SSMA"). Glenview will invoice Grayslake for annual SSMA costs specifically attributable to Grayslake. For 2015, the amount paid by Grayslake was

\$26,069.57, and such costs shall be subject to yearly increases required from New World.

2. The Parties agree and acknowledge that Glenview will be responsible for all Information Technology (“IT”) costs and services related to maintaining the New World System, including New World Computer Aided Dispatch, New World Records Management System, New World Mobile and Field Reporting Systems, and all other software/hardware components, New World or otherwise, integrated with the New World software solution, to the extent that those components are physically located in Glenview. In addition, Glenview agrees to schedule, perform, and complete, in coordination with Grayslake, any and all upgrades to the New World System servers.
3. Grayslake shall be responsible for all third party software and hardware prerequisites required for New World System upgrades to be implemented properly on all Grayslake hardware, including the mobile clients.
4. The Parties mutually agree that either party may elect to add New World System components, or third party components, to the New World System. Such new components added by either party shall be at the sole cost (including, but not limited to, implementation costs, software license/maintenance costs, and any necessary software or hardware components to the servers that house the New World System) of the implementing party. The Parties may mutually agree, in writing, to share the cost of such new components. If at a later date the non-implementing party wishes to utilize a component paid for by the implementing party, then the non-implementing party shall reimburse the implementing party for a portion of the implementing costs as agreed to by the Parties. Any individual mobile unit/terminal software license or maintenance costs shall be the responsibility of the party where the unit is located.
5. Glenview will cooperate with Grayslake with respect to all reporting needs and in maintaining Grayslake’s officer time usage reports. Glenview will provide the necessary data to drive Grayslake’s existing “bucket” reports.

Section 3. Determination and Payment of Costs by Grayslake.

A. Quarterly Fee for Dispatch Services. Grayslake agrees to pay to Glenview a fee for Dispatch Services in the amounts set forth in the attached Exhibit A (“*Quarterly Fee*”), attached hereto and incorporated by reference herein; the parties acknowledge and agree that the Quarterly Fee includes ongoing expenses to upgrade, improve, and enhance the Dispatch Services and the equipment and facilities relating thereto. The Quarterly Fee shall be paid to Glenview each year on May 1st, August 1st, November 1st and February 1st, beginning on May 1, 2015 (the “*Commencement Date*”). The provisions of the Local Government Prompt Payment Act (50 ILCS 505/1) shall apply to all payments due hereunder.

B. Credits upon Termination. To the extent that this Agreement terminates other

than upon its expiration under Section 8.A (excepting termination due to a default of Grayslake), any Quarterly Fee covering a period after the termination date shall be refunded to Grayslake on a *pro rata* basis.

C. Additional Expenses. To the extent that this Agreement provides for Grayslake to bear other expenses relating to the Dispatch Services, such other expenses shall be due and payable thirty (30) days after Glenview delivers an invoice for such expenses to Grayslake, as the case may be.

D. Capital Charges. Except as otherwise expressly herein, Grayslake shall not be responsible for any future capital expense by Glenview or any other entity related to the provision of the Dispatch Services to Grayslake.

E. New Recipients of Dispatch Services. Glenview may attempt to solicit other municipalities or fire protection districts to enter into agreements by which Glenview may provide dispatch services and Glenview retains the power, in its sole discretion, to enter into such agreements; provided that Glenview represents and warrants that the standards of performance for the Dispatch Services shall not materially diminish in any manner following any extension of similar services by Glenview to other municipalities or fire protection districts.

Section 4. Insurance.

A. Coverage Provided. Glenview agrees to provide the following insurance coverages for the Dispatch Services:

1. Commercial General Liability;
2. Business Liability for any equipment used in the provision of the Dispatch Services under this Agreement;
3. First Party Property;
4. Workers' Compensation; and
5. Employers' Liability for employees of Glenview who perform the Dispatch Services under this Agreement.

Such coverages shall be in amounts no less than what Glenview maintains for itself in its normal course of business.

B. Indemnification.

1. Glenview does hereby indemnify and holds Grayslake harmless from and against any and all claims which may arise out of the Dispatch Services provided by Glenview pursuant to this Agreement, except to the extent caused by the negligence of Grayslake, as the case may be.
2. Grayslake does hereby indemnify and holds Glenview harmless from and against

any and all claims which may arise out of the obligations of Grayslake under this Agreement, or any obligation related to the provision of police and/or public works services, except to the extent caused by the negligence of Glenview.

C. Proof of Coverage by Glenview. Glenview agrees to furnish to Grayslake certificate of coverage detailing the self-insurance or commercial insurance as provided by its insurer. The certificate shall be delivered to Grayslake within thirty (30) days after the effective date of this Agreement, and shall name Grayslake as an additional insured on all certificates memorializing the coverages set forth in Section 4.A.

D. Termination of Coverage. If Glenview's coverage as provided by its insurer is terminated for any reason:

1. Glenview shall promptly notify Grayslake of receipt of any such notice; and
2. Glenview agrees to use its best efforts to provide comparable coverage either through membership in a joint risk management association or through commercial insurance carriers.

E. Coverage by Grayslake. Grayslake agrees to provide commercial general liability coverage for their operations as provided herein, and workers compensation coverage and employers' liability for their employees who will perform obligations of Grayslake under this Agreement, and to provide proof of insurance at Glenview's request.

Section 5. Promotion of Interaction and Communication.

The parties agree that they desire to establish a variety of means to enhance and promote communication and cooperation between Glenview and Grayslake. In addition to those matters otherwise addressed in this Agreement, the parties also wish to establish the following:

A. Access to Information about Service Delivery. Grayslake shall have access to records pertaining to the Dispatch Services provided to them for the purposes of inspection by any authorized representatives of Grayslake (during regular business hours, upon reasonable notice), to the same extent as such records are available for inspection by any authorized representatives of Glenview.

B. Complaint Procedure. Glenview shall establish a procedure for logging in and responding to complaints concerning the provision of the Dispatch Services. Glenview agrees to inform Grayslake, as the case may be, when specific complaints are brought by their respective residents or customers, including without limitation the date and time of the call, the complainant's contact information, and a description of the complaint. In addition, Glenview agrees to inform Grayslake, as the case may be, of the actions taken by Glenview to resolve the complaint.

C. Regular Meetings. The parties agree that representatives of each of the parties shall meet initially to consider the implementation of operational rules and procedures for the provision of the Dispatch Services pursuant to this Agreement. The parties further agree that their representatives shall meet on a regular basis to discuss this Agreement and the Dispatch

Services provided pursuant to this Agreement, including without limitation issues relating to the operation of the Dispatch Services and the complaint procedures described in Subsection 5.B of this Agreement.

Section 6. Records.

Glenview shall establish and keep a file and record system for all data related to the Dispatch Services. The parties shall provide and exchange records in accordance with the provisions and limitations of the Health Insurance Portability Accountability Act, the provisions of which shall supersede any conflicting requirement of this Section.

Section 7. Dispute Resolution.

A. Negotiation. The parties desire to avoid and settle without litigation any future disputes that may arise between them relative to this Agreement. Accordingly, the parties agree to engage in good faith negotiations to resolve any such dispute. If any party has a dispute about a violation, interpretation, or application of a provision of this Agreement, or a dispute regarding a party's failure to comply with this Agreement, then that party may serve on the other party written notice, delivered as provided in Section 10 of this Agreement, setting forth in detail the dispute, the provisions of this Agreement to which the dispute is related, and all facts and circumstances pertinent to the dispute. The parties then, within seven (7) days, shall schedule a date certain for representatives of the parties to meet in a conference to resolve the dispute. Such conference shall be conducted within thirty (30) days after notice of the dispute has been delivered as provided herein. If a resolution is not reached within such 30-day period (or such longer period to which the parties may mutually agree), then either party may pursue remedies available under this Agreement, including termination.

B. Continuation of Services and Payments. During all negotiation proceedings and any subsequent proceedings provided for in this Section 7, Glenview and Grayslake shall continue to fulfill the terms of this Agreement to the fullest extent possible. Glenview shall continue to provide Dispatch Services to Grayslake as provided by this Agreement. Grayslake shall continue to make all payments to Glenview for the Dispatch Services as provided by this Agreement, including all payments about which there may be a dispute.

C. Remedies. Provided that the parties have met their obligations under Section 7.A, the parties shall be entitled to pursue such remedies as may be available in law and equity, including an action to secure the performance of the covenants, agreements, conditions, and obligations contained herein. The parties agree that any such action must be brought in the Circuit Court of Cook County, Illinois. The requirements of Section 7.A shall be waived in the event of either significant risk of irreparable harm or significant jeopardy to public health and safety.

Section 8. Term; Termination.

A. Term. The term of this Agreement shall be for seven (7) years following the Commencement Date, terminating on April 30, 2022. The parties may agree to renew or extend such term upon such terms and conditions as are mutually agreeable.

B. Termination. This Agreement may be terminated pursuant to one of the following procedures:

1. By written amendment to this Agreement duly authorized by the appropriate legislative action of each of the parties; or
2. In the event of a material default under this Agreement, and provided that the parties have failed to resolve matters pursuant to the provisions of Section 7, the non-defaulting party may notify a defaulting party in writing setting forth the nature of the default and the requested remedy of such default. The defaulting party shall thereafter have ten (10) days to correct the default prior to the non-defaulting party's terminating this Agreement; provided that said 10-day period shall be extended, for a reasonable time not exceeding ninety (90) days, if said default cannot reasonably be cured within said 10-day period. If a defaulting party fails to cure the default within the cure period provided in this Section, the non-defaulting party shall have the right to terminate this Agreement by written notice of termination to the defaulting party, which termination will be effective immediately (or by such other date, not beyond the term of this Agreement, as the non-defaulting party may determine). A party that terminates this Agreement pursuant to this Section 8.B.2 shall retain its rights to pursue any and all other remedies that may be available, either in law or in equity under this Agreement; or
3. In the event Glenview merges its dispatch services with any other dispatch center, Glenview shall notify Grayslake not less than two hundred seventy (270) days prior to the date of such merger, and at that time, Grayslake may terminate the Agreement.

Section 9. Miscellaneous.

A. Unfunded Mandates. The parties acknowledge that significant changes have occurred in legal requirements of Dispatch Services over the past decade and are likely to occur in the future. In the event that unfunded mandates arise which impose obligations on Glenview over and above current obligations, then the parties agree to negotiate a sharing of the costs incurred to comply with said mandates, and the parties agree to be responsible for their fair share of said costs.

B. Effective Date. This Agreement shall be effective as of the date it is signed by both parties; provided, however, that the Dispatch Services to be provided by Glenview to Grayslake shall not begin until the Commencement Date.

Section 10. General Provisions.

A. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail,

postage prepaid, or (iv) by facsimile. Facsimile notices shall be deemed valid upon confirmed transmission followed by notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise provided in this Agreement, notices shall be deemed received after the first to occur of (a) the date of actual receipt; or (b) the date that is one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (b) the date that is three (3) business days after deposit in the U.S. mail, as evidenced by a return receipt or the date of confirmed fax transmission. By notice complying with the requirements of this Section 10.A, each party to this Agreement shall have the right to change the address or the addressee, or both, for all future notices and communications to them, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to Glenview shall be addressed to, and delivered at, the following address:

Village of Glenview
1225 Waukegan Road
Glenview, Illinois 60025
Fax: 847/724-1518
Attention: Village Manager

with a copy to: Eric G. Patt
Robbins, Salomon & Patt, Ltd.
2222 Chestnut Avenue, Suite 101
Glenview, IL 60026
Fax: 847/729-7390

Notices and communications to Grayslake shall be addressed to, and delivered at, the following address:

Village of Grayslake
10 South Seymour Drive
Grayslake, Illinois 60030
Fax: (847) 223-4821
Attention: Village Manager

with a copy to: Victor P. Filippini, Jr.
Filippini Law Firm, LLP
990 Grove Street, Suite 220
Evanston, Illinois 60201
Fax: (312) 324-0668

B. Time of the Essence. Time is of the essence in the performance of this Agreement.

C. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

D. Non-Waiver. No party shall be under any obligation to exercise any of the rights granted to it in this Agreement. The failure of any party to exercise at any time any right granted to such party shall not be deemed or construed to be a waiver of that right, nor shall the failure void or affect the party's right to enforce that right or any other right.

E. Ownership and Capital Costs. Glenview will own the entire dispatch system, except the radio infrastructure equipment installed in Grayslake and the antennae, which shall be owned by Grayslake.

F. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

G. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Illinois.

H. Severability. It is hereby expressed to be the intent of the parties to this Agreement that should any provision, covenant, agreement, or portion of this Agreement or its application to any person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application to any person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.

I. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

J. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

K. Exhibit. Exhibit A attached to this Agreement is, by this reference, incorporated in, and made a part of this Agreement. In the event of a conflict between Exhibit A and the text of this Agreement, the text of this Agreement shall control.

L. Amendments and Modifications. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by all parties to this Agreement in accordance with applicable law.

M. Changes in Laws. Unless otherwise provided in this Agreement, any reference to laws, statutes, ordinances, rules, or regulations shall be deemed to include any modifications of, or amendments to, such laws, statutes, ordinances, rules, or regulations that may occur in the

future.

N. Authority to Execute. Each party hereby warrants and represents to the other parties that the persons executing this Agreement on its behalf have been properly authorized to do so by the corporate authorities of such party.

O. No Third Party Beneficiaries. No claim as a third party beneficiary under this Agreement by any person shall be made, or be valid, against Glenview and Grayslake.

IN WITNESS HEREOF, Glenview and Grayslake, respectively, have caused this Agreement to be executed by their respective Village President and attested by their respective Village Clerk as of the day and year first above written.

VILLAGE OF GLENVIEW

By James R. Patton Jr.
Village President
Attest Todd H. Co.
Village Clerk

VILLAGE OF GRAYSLAKE

By Glenn Taylor
Village President
Attest James R. Patton Jr.
Deputy Village Clerk



EXHIBIT A

PAYMENT SCHEDULE

		Grayslake Portion				
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
		May-June-July	Aug-Sept-Oct	Nov-Dec-Jan	Feb-Mar-Apr	
	Invoiced on:	May 1	August 1	November 1	February 1	
	Due by:	<u>June 15</u>	<u>September 15</u>	<u>December 15</u>	<u>March 15</u>	Annual Total
Year 1	2015	\$131,163.42	\$131,163.42	\$131,163.42	\$131,163.42	\$524,653.68
Year 2	2016	\$136,120.70	\$136,120.70	\$136,120.70	\$136,120.70	\$544,482.81
Year 3	2017	\$141,565.53	\$141,565.53	\$141,565.53	\$141,565.53	\$566,262.13
Year 4	2018	\$147,228.15	\$147,228.15	\$147,228.15	\$147,228.15	\$588,912.61
Year 5	2019	\$153,117.28	\$153,117.28	\$153,117.28	\$153,117.28	\$612,469.12
Year 6	2020	\$159,241.97	\$159,241.97	\$159,241.97	\$159,241.97	\$636,967.88
Year 7	2021	\$165,611.65	\$165,611.65	\$165,611.65	\$165,611.65	\$662,446.60
		Hainesville Portion				
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
		May-June-July	Aug-Sept-Oct	Nov-Dec-Jan	Feb-Mar-Apr	
	Invoiced on:	May 1	August 1	November 1	February 1	
	Due by:	<u>June 15</u>	<u>September 15</u>	<u>December 15</u>	<u>March 15</u>	Annual Total
Year 1	2015	\$17,033.12	\$17,033.12	\$17,033.12	\$17,033.12	\$68,132.48
Year 2	2016	\$17,714.44	\$17,714.44	\$17,714.44	\$17,714.44	\$70,857.78
Year 3	2017	\$18,423.02	\$18,423.02	\$18,423.02	\$18,423.02	\$73,692.09
Year 4	2018	\$19,159.94	\$19,159.94	\$19,159.94	\$19,159.94	\$76,639.77
Year 5	2019	\$19,926.34	\$19,926.34	\$19,926.34	\$19,926.34	\$79,705.36
Year 6	2020	\$20,723.39	\$20,723.39	\$20,723.39	\$20,723.39	\$82,893.58
Year 7	2021	\$21,552.33	\$21,552.33	\$21,552.33	\$21,552.33	\$86,209.32
		Total Bill				
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
		May-June-July	Aug-Sept-Oct	Nov-Dec-Jan	Feb-Mar-Apr	
	Invoiced on:	May 1	August 1	November 1	February 1	
	Due by:	<u>June 15</u>	<u>September 15</u>	<u>December 15</u>	<u>March 15</u>	Annual Total
Year 1	2015	\$148,196.54	\$148,196.54	\$148,196.54	\$148,196.54	\$592,786.16
Year 2	2016	\$153,835.15	\$153,835.15	\$153,835.15	\$153,835.15	\$615,340.59
Year 3	2017	\$159,988.55	\$159,988.55	\$159,988.55	\$159,988.55	\$639,954.22
Year 4	2018	\$166,388.10	\$166,388.10	\$166,388.10	\$166,388.10	\$665,552.39
Year 5	2019	\$173,043.62	\$173,043.62	\$173,043.62	\$173,043.62	\$692,174.48
Year 6	2020	\$179,965.36	\$179,965.36	\$179,965.36	\$179,965.36	\$719,861.46
Year 7	2021	\$187,163.98	\$187,163.98	\$187,163.98	\$187,163.98	\$748,655.92



MEMORANDUM

Date: May 28, 2015

To: Mayor Taylor
Board of Trustees

From: Mike Ellis
Phil Perlini
Kevin Timony

Re: Glenview Dispatch Services Agreement Extension

As was discussed at the March 2015 budget workshop, the Village has been working with the Village of Glenview on an extension of the existing dispatch services agreement, which includes these services for the Village of Hainesville. The current contract is set to expire in September of 2016 and the Village of Glenview has offered to extend the existing contract through April 2022. Please find attached the agreement for your review.

In discussions with Glenview we looked to maintain favorable pricing versus other customers and, if pricing is favorable, obtain as long an extension as possible. After some investigation and negotiation with Glenview the proposed extension terms include:

- Longer contract extension through April 2022 (coincides with Hainesville police services contract term)
- 4% annual increases
- More favorable quarterly payment schedule
- Waived capital fees of \$24,276 in 2015 and \$12,138 in 2016 if extension is made
- Continuation of our special services not offered to other customers at no additional charge (records management support/records software/non-emergency daytime Police Department phone answering) with these services also available to Hainesville.

While it is always possible that some provider could offer lower prices for services of varying quality, we believe that the proposed extension is a good value for services of this quality as provided by the Village of Glenview. The pricing is competitive for the level of service. Additionally, locking in these lower costs will help the Village financially in the longer term. Overall, it is recommended that the Village Board authorize the extension of the dispatch services agreement with the Village of Glenview.

If you have any questions or require any additional information, please contact Mike or Kevin.

Mayor: Rhett Taylor
Trustees: Bruce R. Bassett ~ Amy Edwards ~ Shawn M. Vogel ~ Ronald L. Jarvis ~ Kevin D. Waldenstrom ~ Elizabeth Davies
Village Clerk: Cynthia E. Lee

Kevin Timony

From: Mike Ellis
Sent: Wednesday, December 24, 2014 7:58 AM
To: Kevin Timony
Subject: FW: L ville info

From: Phil Perlini
Sent: Wednesday, December 03, 2014 3:36 PM
To: Mike Ellis
Subject: L ville info

Just FYI, Libertyville pays \$696,000 per year, (paid monthly on a 5 year contract), they share a radio frequency and VH only answers non-emergency calls when Libertyville's records is closed.(they are open 7a-11p M-F and Sat 7a-12p)

Phil Perlini | Chief of Police | p. (847)223-2341 | pperlini@villageofgrayslake.com

Grayslake Police Department

10 S. Seymour Ave, Grayslake IL 60030 | f. (847)223-2677 // villageofgrayslake.com



	2015	2016	2017	2018	2019	2020	2021
Grayslake¹	\$ 524,654	\$ 544,483 3.8%	\$ 566,262 4.0%	\$ 588,913 4.0%	\$ 612,469 4.0%	\$ 636,967 4.0%	\$ 662,445 4.0%
Highland Park	\$ 981,556	\$ 1,038,203 5.8%	\$ 1,110,978 7.0%	\$ 1,180,831 6.3%	\$ 1,239,873 5.0%	\$ 1,301,866 5.0%	\$ 1,366,960 5.0%
Highwood	\$ 109,018	\$ 115,310 5.8%	\$ 123,393 7.0%	\$ 131,151 6.3%	\$ 137,709 5.0%	\$ 144,594 5.0%	\$ 151,824 5.0%
Lake Bluff	\$ 277,202	\$ 293,200 5.8%	\$ 313,752 7.0%	\$ 333,479 6.3%	\$ 350,153 5.0%	\$ 367,661 5.0%	\$ 386,044 5.0%
Lake Forest	\$ 572,057	\$ 605,071 5.8%	\$ 647,485 7.0%	\$ 688,196 6.3%	\$ 722,605 5.0%	\$ 758,736 5.0%	\$ 796,672 5.0%
Niles	\$ 786,000	\$ 847,000 7.8%	\$ 912,000 7.7%	-	-	-	-
Morton Grove	\$ 786,000	\$ 847,000 7.8%	\$ 912,000 7.7%	-	-	-	-

¹ Price reflects Grayslake Costs only, Hainesville not included.

		3.8%	4.0%	4.0%	4.0%	4.0%	4.0%
\$ 524,654	\$ 544,483	\$ 566,262	\$ 588,913	\$ 612,469	\$ 636,967	\$ 662,446	
\$ 131,163.50	\$ 136,120.75	\$ 141,565.50	\$ 147,228.25	\$ 153,117.25	\$ 159,241.75	\$ 165,611.50	
		4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
\$ 68,132	\$ 70,857	\$ 73,692	\$ 76,639	\$ 79,705	\$ 82,893	\$ 86,209	
\$ 17,033	\$ 17,714	\$ 18,423	\$ 19,160	\$ 19,926	\$ 20,723	\$ 21,552	



The Village of •
Glenview

Village Manager's Office
(847) 904-4370 direct
(847) 724-1518 fax

March 3, 2015

Village of Grayslake
Attn: Kevin Timony
10 S Seymour Avenue
Grayslake, IL 60030

Re: Police Dispatch Contract Extension – Non-Emergency Call-Handling

Dear Kevin:

Per our recent contract extension discussions, Glenview would be willing to offer an option for a contract price reduction if the provision of call-handling for the non-emergency Grayslake Police line were removed from our contract (per Section 2.A.1).

The contract reduction would be \$15,000.00 per year for the proposed seven (7) year term (2015 - 2021). Please be advised the reduction would not change our minimum staffing levels to serve Grayslake.

Please let me know if you would like to remove non-emergency call-handling or would like to discuss further.

Thanks,

Sarah Kuechler
Assistant to the Village Manager

Cc: Todd Hileman, Village Manager
Brent Reynolds, Public Safety Support Services Director
Eric Patt, Village Attorney

Grayslake Pro Forma - REVISED 2015 - 2021
 Confidential Draft (1-29-15)

	2014	2015	2016	2017	2018	2019	2020	2021
511110 - REGULAR SALARIES	\$ 166,639	\$ 175,693	\$ 184,975	\$ 194,908	\$ 206,119	\$ 218,555	\$ 231,873	\$ 246,143
511120 - Part-time salaries	\$ 16,177	\$ 15,702	\$ 16,173	\$ 16,658	\$ 17,158	\$ 17,673	\$ 18,203	\$ 18,749
511210 - OVERTIME SALARIES	\$ 12,880	\$ 8,455	\$ 8,902	\$ 9,380	\$ 9,920	\$ 10,518	\$ 11,360	\$ 12,268
511210 - 31075 OVERTIME SALARIES -FLSA	\$ 27,268	\$ 27,685	\$ 29,148	\$ 30,713	\$ 32,479	\$ 34,439	\$ 36,538	\$ 38,786
511210 - 31070 OVERTIME SALARIES -Hireback	\$ 33,544	\$ 37,372	\$ 38,307	\$ 39,264	\$ 40,442	\$ 41,656	\$ 42,905	\$ 44,192
511230 - HOLIDAY PAY	\$ 3,898	\$ 4,089	\$ 4,305	\$ 4,536	\$ 4,797	\$ 5,086	\$ 5,396	\$ 5,728
511240 - LONGEVITY PAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
514110 - FICA PAYMENTS - All Categories	\$ 14,911	\$ 15,640	\$ 16,466	\$ 17,350	\$ 18,348	\$ 19,455	\$ 20,641	\$ 21,911
514210 - IMRF PAYMENTS - All Categories	\$ 27,210	\$ 25,801	\$ 29,338	\$ 30,913	\$ 35,977	\$ 38,148	\$ 40,472	\$ 42,963
514410 - HEALTH INSURANCE	\$ 23,328	\$ 24,171	\$ 29,005	\$ 34,806	\$ 41,768	\$ 50,121	\$ 54,131	\$ 58,461
531230 - UNIFORMS	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
540300 - TRAINING	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900
PERSONNEL:	\$ 328,557	\$ 337,308	\$ 359,319	\$ 381,230	\$ 409,709	\$ 438,351	\$ 464,220	\$ 491,903
521290 - OTHER PROFESSIONAL SERVICE	\$ 855	\$ 930	\$ 958	\$ 987	\$ 1,016	\$ 1,047	\$ 1,078	\$ 1,110
522125 - DUES, MEMBERSHIP SUBSCRIPTION	\$ -	\$ 318	\$ 328	\$ 337	\$ 347	\$ 358	\$ 369	\$ 380
522295 - VEHICLE EQPT MAINTENANCE & REP	\$ 15,708	\$ 11,698	\$ 12,049	\$ 12,410	\$ 12,782	\$ 13,166	\$ 13,561	\$ 13,968
531110, 531140, 535050 - OTHER SUPPLIES/TOOLS	\$ 5,150	\$ 530	\$ 546	\$ 562	\$ 579	\$ 596	\$ 614	\$ 633
TRANSFER TO CERF	\$ 25,733	\$ 26,505	\$ 27,300	\$ 28,119	\$ 28,963	\$ 29,832	\$ 30,727	\$ 31,648
PROF SERVICES - IT AND FINANCE	\$ 13,580	\$ 14,000	\$ 14,420	\$ 14,853	\$ 15,298	\$ 15,757	\$ 16,230	\$ 16,717
SOFTWARE (NW invoiced directly to Grayslake)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LEGAL (HR/LITIGATION/CLAIMS)	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON-PERSONNEL:	\$ 62,526	\$ 53,981	\$ 55,600	\$ 57,268	\$ 58,986	\$ 60,756	\$ 62,579	\$ 64,456
TOTAL EXPENDITURES:	\$ 391,083	\$ 391,289	\$ 414,919	\$ 438,498	\$ 468,695	\$ 499,107	\$ 526,798	\$ 556,359
Revenue (per contract, assume increase 4%/yr)	\$ 596,509	\$ 617,062	\$ 627,479	\$ 639,954	\$ 665,552	\$ 692,174	\$ 719,862	\$ 748,657
margin	\$ 205,426	\$ 225,774	\$ 212,559	\$ 201,456	\$ 196,857	\$ 193,067	\$ 193,064	\$ 192,298
Revenues (per contract, capital fee waived in 2015&2016, increase 4%/yr)	\$ 592,787	\$ 615,341	\$ 639,954	\$ 665,552	\$ 692,174	\$ 719,861	\$ 748,656	
margin	\$ 201,498	\$ 200,421	\$ 201,456	\$ 196,857	\$ 193,067	\$ 193,063	\$ 192,297	

Grayslake Dispatch – DRAFT Proposal for 4-Year Extension

	<i>existing</i> 2014	<i>existing</i> 2015	<i>Contract expires</i> <i>Sept 2016</i> 2016	2017	2018	2019
Grayslake Operating Fee	\$506,721	\$524,654	\$544,483	\$566,262	\$588,913	\$612,469
Hainesville Operating Fee	\$65,512	\$68,132	\$70,858	\$73,692	\$76,640	\$79,705
Capital Fee	\$24,276	*	*	-	-	-
TOTAL:	\$596,509	\$592,786	\$615,341	\$639,954	\$665,552	\$692,174

Grayslake Payments		
Date	Operating Fee	Capital Fee
5/1/2015	\$257,750.34	\$12,138.03*
10/1/2015	\$266,903.34	\$12,138.03*
5/1/2016	\$266,903.34	\$12,138.03*
10/1/2016	\$277,579.47	\$0.00
5/1/2017	\$277,579.47	\$0.00
10/1/2017	\$288,682.65	\$0.00
5/1/2018	\$288,682.65	\$0.00
10/1/2018	\$300,229.96	\$0.00
5/1/2019	\$300,229.96	\$0.00
10/1/2019	\$312,239.16	\$0.00

Hainesville Payments		
Date	Operating Fee	Capital Fee
7/21/2015	\$68,132.48	\$0.00
7/21/2016	\$70,857.78	\$0.00
7/21/2017	\$73,692.09	\$0.00
7/21/2018	\$76,639.77	\$0.00
7/21/2019	\$79,705.36	\$0.00

Notes:

- 1*) Glenview is offering to waive capital fees left of \$24,276.06 in 2015 and \$12,138.03 in 2016 if a contract extension is made.
- 2) Operational Costs include personnel costs (salaries and all roll-ups), training, uniforms, equipment and maintenance agreements, capital equipment replacement fund, information technology services for dispatch infrastructure, non-emergency call-handling.
- 3) Enhancements:
 - Fully Redundant Dispatch Centers: Glenview has two dispatch centers at the Glenview Police Department and Highland Park Police Department. Following completion on consolidation project in Highland Park, expected spring 2015, both centers will have capability to serve all agencies in event of an emergency or evacuation of one center.
 - New World Upgrades: Recent upgraded to New World Mobile 10 and New World upgrade to New World Enterprise system in spring 2015.