



**COMMITTEE OF THE WHOLE
December 5, 2017
Immediately Following the Village Board Meeting**

MINUTES

Roll Call: Taylor x Vogel x Jarvis x Waldenstrom x
Davies x Shores x Nicodemus x

PUBLIC COMMENT – AGENDA ITEMS: None

1. APPROVAL: MINUTES OF THE REGULAR MEETING OF NOVEMBER 21, 2017

Trustee Shores made a motion, seconded by Trustee Nicodemus, to approve the Minutes of the Regular Meeting of November 21, 2017. On voice vote - all “aye”. Motion carried.

2. DISCUSSION: HAINESVILLE POLICE SERVICES CONTRACT EXTENSION

Mayor Taylor stated the Village recently had discussions with Hainesville on a possible extension of the police and dispatching services contract. He noted the Village has provided these services since 2010 and the proposed agreement would extend through FY 24/25. The proposed agreement would freeze the fees at the current rate for three years, increase by 1% in the year after and 1.25% in the remaining additional years. He stated he supports the proposed agreement.

Trustee Davies stated she supports the proposed agreement and that is an excellent example of government cooperation and consolidation. Trustee Vogel stated he supports extending the agreement and the rates included in it. Trustee Nicodemus asked how police costs are expected to rise. Village Manager Ellis stated that police operations usually rise between 2 and 4% per year and noted that Hainesville calls represents about 10% of Grayslake calls. The proposed amounts are above 10% of our police costs and are reflective of what our partner is able to pay.

After brief additional discussion Trustee Waldenstrom made a motion to recommend the extension of the police services contract with Hainesville. Trustee Jarvis 2nd. All “ayes”. Motion carried.

3. DISCUSSION: FINANCIAL SERVICES CONTRACT

Mayor Taylor stated the Village’s Finance Director recently accepted a new position in another community. Since that time the Village has utilized Lauterbach & Amen, a private accounting

*Mayor: Rhiett Taylor
Trustees: Shawn M. Vogel ~ Ronald L. Jarvis ~ Kevin D. Waldenstrom ~ Elizabeth Davies ~ Adam R. Shores ~ Heather S. Nicodemus
Village Clerk: Cynthia E. Lee*

firm, to perform Finance Director duties. He stated that Village staff evaluated this firm during this period and also evaluated whether or not to continue outsourcing versus hiring a new full-time person for the position. At the conclusion of that evaluation Village staff is recommending retaining Lauterbach & Amen for Finance Director/Treasurer services. He stated this recommendation would continue the Village's policy of outsourcing and has several advantages including reduced costs and better backup support. He stated he supports the recommendation.

Trustee Nicodemus asked who would be coordinating their activities and if it would increase current staff time monitoring them. Village Manager Ellis stated the monitors would be himself, Assistant Village Manager Kryska and Analytics and Administrative Services Manager Sparkman. He stated he does not believe it will be an additional burden on staff time.

Trustee Vogel stated he supports the recommendation as it continues the Village's outsourcing policy. In addition, he noted the Village will need to retain a new auditor as Lauterbach & Amen previously performed that function.

Trustee Shores asked if the Village would be utilizing the entire firm or one individual. Village Manager Ellis stated several in the firm would be involved but there would be one individual serving as point of contact. Trustee Shores asked how other communities feel about Lauterbach & Amen's work. Village Manager Ellis stated they are highly recommended by other communities and are very familiar with Grayslake through the audits and their work to date.

After brief additional discussion Trustee Vogel made a motion to recommend authorization of the financial services contract with Lauterbach & Amen. Trustee Shores 2nd. All "ayes". Motion carried.

4. DISCUSSION: SIGN ORDINANCE

Mayor Taylor stated Village staff recently re-organized the Sign Ordinance to enhance it's readability. He noted there are no substantive revisions to the regulations. He commended Village staff for their efforts in the reorganization, particularly Assistant Village Manager Kryska.

After brief additional discussion, Trustee Vogel made a motion to forward the redraft of the Sign Ordinance to the Village attorney for his review prior to final approval by the Village Board. Trustee Davies 2nd. All "ayes". Motion carried.

5. EXECUTIVE SESSION: LITIGATION (5 ILCS 120/2(C)(11))

Pursuant to State Statute 5 ILCS 120/2(c)(11)), Trustee Vogel made a motion, seconded by Trustee Nicodemus to adjourn into Executive Session and to have the Village Manager, Assistant Village Manager and Village Clerk present for the meeting. Roll call: Mayor Taylor, Trustees Vogel, Jarvis, Waldenstrom, Davies, Shores, Nicodemus – all "aye". Motion carried.

The meeting was adjourned into Executive Session at 7:30 p.m.

Trustee Vogel made a motion, seconded by Trustee Davies, to reconvene into open session at 8:12 p.m. Roll call: Mayor Taylor, Trustees Vogel, Jarvis, Waldenstrom, Davies, Shores, Nicodemus – all “aye”. Motion carried.

6. OTHER BUSINESS: None.

7. ADJOURNMENT: Trustee Jarvis made a motion, seconded by Trustee Waldenstrom, to adjourn. On voice vote – all “aye”. Motion carried.

The meeting was adjourned at 8:13 p.m.