



VILLAGE OF GRAYSLAKE
 10 S. SEYMOUR AVENUE
 GRAYSLAKE, IL 60030

2023/2024

**BUSINESS LICENSE APPLICATION
 BUSINESSES, MUSIC DEVICES, AMUSEMENT DEVICES
 AND VENDING MACHINES**

**ANNUAL LICENSE FEES
 2023/2024**

Business License	\$50.00 per business
Music Devices	\$50.00 per machine
Amusement Devices	\$100.00 for EACH license \$50.00 for EACH machine
Vending Machine	\$25.00 per machine

This Application is to be completed by those who own or operate Businesses, Music Devices, Amusement Devices, or Vending Machines pursuant to Ordinance Numbers 94-0-10 and 94-0-14.

All Businesses in the Village of Grayslake are required to obtain a Business License except for those businesses that hold a valid Liquor License. Businesses that hold a Liquor License are required to undergo a different license procedure. Please call the Deputy Village Clerk at 847-223-8515 for information on the liquor license procedure.

All Businesses who operate or allow placement of any Music Device, Amusement Device, or Vending Machine are required to obtain licenses for **each** device or machine.

***THIS APPLICATION MUST BE COMPLETED BY ALL NEW BUSINESSES
 Completely fill out the application - Print or Type***

I. GENERAL INFORMATION - Required of all Applicants

Type of Applicant: Sole Proprietorship _____ Partnership _____ Corporation _____ LLC _____

In the case of a Partnership, answer each question, providing information regarding all partners, limited partners, or persons entitled to share in profits, as well as information regarding the partnership, if applicable.

In the case of a corporation, provide information regarding all officers and directors, and each stockholder or member owning or entitled to vote 5% or more of the total issued stock or membership, as well as information regarding the corporation, if applicable, and attach copies of articles of incorporation, or if a foreign corporation, the authorization to do business in Illinois.

1. BUSINESS / CORPORATION:

Business / Corporation Name (name as filed with the State of Illinois): _____

Business / Corporation Address: _____

Business / Corporation Phone Number: _____

Business / Corporation Contact Person: _____

Start Date of Business: _____

Description Business, Occupation or Activity to be Licensed: _____

2. DBA (Doing Business As):

DBA Name: _____

DBA Address: _____

DBA Phone Number: _____

Email: _____

3. BILLING / CORRESPONDENCE INFORMATION (if different than above):

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

4. OWNER INFORMATION:

Owner's Name: _____

Owner's Home Address: _____

Owner's Home Phone Number: _____

5. MANAGER INFORMATION:

Local Manager's Name: _____

Local Manager's Phone Number: _____

6. RETAILERS OCCUPATION TAX NUMBER / IBT NUMBER: _____

II. BUSINESS LICENSE INFORMATION

Do you hold a valid Liquor License?: Yes No

If you answered "Yes," you are not required to obtain a Business License. If you answered no, you are responsible for obtaining a Business License.

III. COIN OPERATED MACHINES

Does your Business:

	Yes	No
1. Operate Music Devices (i.e. Juke Boxes)	_____	_____
2. Operate Amusement Devices (i.e., Video Games, Table Games, etc.)	_____	_____
3. Operate Vending Machines or permit the location of vending machines on your property	_____	_____

If you answered "Yes" to any of the statements in Section III, please complete the following. If you answered "No" to these questions, please go to Section IV.

If you have a Music Device, Amusement Device, or Vending Machine on your premises or the premises of a business or a business owner, who is not applying for a license, please complete the following:

- Music Device:** List each Music Device on your premises, the serial number and its location.

<u>Music Device</u>	<u>Serial Number</u>	<u>Location</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Amusement Device:** List each Amusement Device on your premises, the serial number, and its location.

<u>Amusement Device</u>	<u>Serial Number</u>	<u>Location</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. **Vending Machine:** List each Vending Machine on your premises or the premises of a business owner that is located in areas accessible to the public, the serial number, its location, and the type of product dispensed.

<u>Vending Machine</u>	<u>Serial Number</u>	<u>Location</u>	<u>Product Dispensed</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IV. CALCULATIONS

Complete each of the following that apply to you:

- Business License: = \$ 50.00
 - Music Device License(s): Number of Music Devices _____ x \$50.00 per license = \$ _____
 - Amusement Device License(s):
 Number of Amusement Devices _____ x \$50.00 per license + \$100 per address = \$ _____
 - Vending Machine License(s): Number of Vending Machines _____ x \$25 per license = \$ _____
- FEE TOTAL = \$ _____**

You may write one check for all required fees. Payments should be made payable to the Village of Grayslake.

V. ADDITIONAL INFORMATION

The applicant agrees that the Local Manager is an agent of the applicant for the purposes of receiving all notices and communications under Ordinance No. 94-0-10 and Ordinance No. 94-0-14. The applicant also agrees and understands that the Village shall not be limited or stopped to serve citations or process upon such persons and in such manner as is permitted by law.

The applicant agrees to comply with all applicable Village Ordinances, Resolutions, or requirements applying to the business, occupation, or activity sought to be licensed or any other Village Ordinances, Resolutions, or requirements.

The applicant agrees that not more than two (2) Amusement Devices shall be installed, maintained, or operated on the premises of any business unless such business holds a Liquor License. Any business which holds a Liquor Licenses shall not be subject to this restriction.

The applicant agrees that the Village of Grayslake is not responsible for the operation or maintenance of any Music Device, Amusement Device, or Vending Machine and further agrees that the Village is not responsible for the failure of any such device to dispense any goods or services from said device.

The applicant also agrees that, if the applicant locates any additional Music Device, Amusement Device, or Vending Machine on their premises, the applicant will complete an additional license application and pay the appropriate license fee prior to the installation of said machine or device.

The applicant further agrees that the Licenses issued are non-transferable to another business, machine or device.

